



California Native Plant Society

Candidate Petition for Officer or Director
State Board and Chapter Council

[Return to Bill Waycott by October 1st, 2021 by email to bwaycott.bod@cnps.org]

1. Name: _____

Address: _____

Telephone: _____ Email: _____

When You Prefer Telephone Calls: _____

2. Candidate For (check or list one only per governing body, candidate may run for separate positions on both the Board and the Chapter Council):

Board of Directors

- President of the Board (2022-2023 term)
- Vice-President of the Board (2022- one year term)
- Secretary of the Board (2022-2023 term)
- Director of the Board (2022-2023 term, two openings)
- Chapter Council Representatives to the Board (2022-2023 term, one opening)

Chapter Council

- Vice-Chair of the Chapter Council (2022-2023 term)

3. Chapter Affiliation: _____ How Long A CNPS Member? _____ years.

4. Please list positions you have held in CNPS chapters or state organization:

5. What specialized skills would you bring to the job?

6. What other experience do you have in governance, finance, administration, and/or development?

7. How would you help the Board or Council do its job as described in the CNPS Bylaws?

8. How would you work to implement the Society's programs and expand its service?

I hereby submit this nomination petition and certify that I am a CNPS member in good standing:

Signed: [s] _____ Printed Name _____

Required endorsement for Candidates for Board Member positions including officers and Chapter Council Representatives (endorsement by a chapter officer **OR** five CNPS members):

This nomination petition submitted is endorsed by the _____ Chapter of CNPS.

Name: _____

Position in Chapter: _____

Alternate endorsement (five CNPS members):

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

DESCRIPTION OF POSITIONS OPEN ON THE CNPS 2021 BALLOT

State Board Director

A member of the CNPS Board is expected to take fiduciary responsibility for the management, programs, and financial health of CNPS, as well as to help to determine, with the assistance of the Chapter Council, the strategic future of CNPS. A CNPS Board member needs to be familiar with the CNPS bylaws and organizational structure and to abide by it. Board members are also asked to represent CNPS's work and its value to the community.

Board members are asked to attend a minimum of four meetings per year, held virtually and/or at locations throughout California. Reimbursement is available for travel and lodging expenses. Additional meetings may occur in-person or by videoconference. Prior to each meeting, Board members are asked to familiarize themselves with financial and program reports and be prepared to participate fully.

Board members are asked to actively participate on at least one committee. The established committees include the Executive, Finance, Leadership Development, Strategic Planning, Bylaws, Membership, and Fundraising Committees.

All members of the Board are expected to participate in fundraising by making a personal gift or by supporting the CNPS fundraising effort.

Board members who are liaisons to the Chapter Council (the Chapter Council Representatives) have reduced work expectations due to their interaction and engagement with the Chapter Council and its leadership.

Board members are also asked to disclose any potential monetary and professional conflicts of interest they may have with CNPS, to the Board.

This position has a 2-year term of office.

In addition to the Directors' positions, there are four named positions open on the 2021 ballot:

President of the State Board of Directors

The President is the chief officer of the Corporation. The role of the President is to provide leadership and maintain a balance among all the features of the organization. The role of President includes:

- organizes and chairs meetings of the Board of Directors
- ensures the effectiveness of the Board of Directors and its committees
- supervises the Executive Director on behalf of Board of Directors
- chairs the Executive Committee and is an ex-officio member of all other committees

This position has a 2-year term of office.

Role of the Vice-President

In addition to fulfilling responsibilities as a member of the Board of Directors, the Vice-President fulfills all duties of the President in case of absence, disability, or removal of the President, and performs, or ensures performance of, the following duties:

- Provides support to the President to help make her/his job manageable and effective.
- Chairs the Leadership Development Committee, and certifies the results of the election of Directors, Officers, and the Chapter Council Leadership.
- Fulfills any other duties, as may be prescribed by the Board of Directors.

Secretary of the State Board of Directors

The Secretary has overall responsibility for all record keeping for the Corporation. The Secretary provides notice to Board of Directors for meetings and actions, and keeps, or supervises the keeping of, the minutes for meetings of the Board of Directors and other records the Corporation. The Secretary assists the President with Board communications. This position has a 2-year term of office.

Role of the Chapter Council Representation on the State Board of Directors

The Chapter Council Representative participates on the Board of Directors as a full voting member and has the same duties as other members of the Board. In addition, the representative will function as a communicator between the Board and the Chapter Council. She/he is responsible for making regular reports to the Board on matters pertaining to the Chapter Council, as well as making reports to the Chapter Council on matters pertaining to the Board. This position has a 2-year term of office.

Role of the Vice-Chair of the Chapter Council

The Vice-Chair of the Chapter Council fulfills all duties of the Chair of the Chapter Council in the case of absence, disability, or removal of the Chair from the Chapter Council. The Vice-Chair also fulfills any other duties as may be prescribed by the Chapter Council.