

DRAFT Ver. 3 Proposal For

Grants to Chapters in Financial Need to Advance the CNPS Strategic Plan

The CNPS Board of Directors with the approval of the CNPS Chapter Council supports grants to Chapters in financial need for programs and projects that advance the Mission, Vision and Goals of CNPS as specified by the [CNPS Strategic Plan 2022-2026](#).

Such programs and projects include nonrecurring workshops, forums, publications, membership recruitment, nursery establishment or improvements, etc.

Qualifying grants will depend on criteria established by the Chapter Grants Committee as approved by the CNPS Board of Directors. (See potential criteria in application content listed below.) Funded amounts will depend on the annual total allocation for Chapter Grants by the Board as determined by the Committee, e.g., number of qualified requests, total qualified amount requested, total annual allocation, etc.

Grant applications are due by June 30 and will be awarded by August 30. Applications will be evaluated and grants awarded by the Chapter Grants Committee. The application is (will be) available (as a Google Form) on the [CNPS Chapter Handbook](#) website. Questions can be asked of the Chair of Chapter Grants Committee.

Applications to include:

1. Title and detailed description of the proposal, including a summary.
2. Time line for tasks to complete the proposal.
3. Explanation of how proposal advances specified elements of the CNPS Strategic Plan.
4. Budget for proposal including amount contributed by Chapter and others.
5. Monetary request as a percentage of Chapter's monetary assets to be stated.
6. Name and contact information of responsible person(s) applying for and implementing proposal on behalf of the Chapter.

The responsible person will report completion of proposed work as scheduled or inform the Chair of the Chapter Grants Committee of the need for an extension of its time line.

Incomplete programs or projects require all or partial refunding their grants to CNPS by Chapters or the grant amounts will be withheld from Chapter's annual subventions at discretion of CNPS Board of Directors as recommended by the Committee.

The Chapter Grants Committee of five members will be appointed by the Chapter Council Chair (3 members) and CNPS Board President (2 members). Committee members are to be appointed annually at the beginning of the CNPS Fiscal Year (April 1) and need to be CNPS members in good standing. The Committee will elect its Chair.